Annex N2

Pre-Import Questionnaire

1. GENERAL INFORMATION

1.1 Name of country

1.2 Geographical issues - Please provide a map of ..... showing the following features:

- borders of any approved disease control areas (regionalisation)
- approved border inspection posts
- main roads/railways

  Sites of:
  - central and regional official laboratories
  - headquarters of State Veterinary Service (SVS)

2. Livestock farms and animal population (information should be given for the last 3 years)

Year	Animal species	Total number of holdings	Total number of livestock

Density Maps – Please provide maps illustrating the geographical distribution and density of live animals (information should be given for the last 3 years)

3. LEGISLATION

3.1 Legal Framework for the Control, Prevention and Eradication of Animal and Public Health Issues, as well as Animal Welfare

- Measures for the control, prevention, and eradication of infectious and non-infectious animal diseases;
- The veterinary surveillance and disease monitoring system for the purpose of protecting public health;
- Minimum standards for animal welfare at farm, transport and slaughterhouse levels, including slaughtering methods.

3.2 Legal Provisions on Registration and Identification of Farms and Animals

Please provide information on the legislation, that covers:

- The process and obligations of the state registration of animal farms;
- Mandatory requirements for individual or group identification of animals;
- Regulations on data storage and access systems.

3.3 Legal Framework on the Import and Export of Products of Animal Origin

Please provide:

- Legal acts regulating the authorization, inspection, and quarantine procedures for the import and export of animals and products of animal origin.

3.4 Legal Basis for the Certification of Animals Intended for Export

Please list the current legal documents that define:

- Procedures for issuing veterinary certificates for animals intended for export;
- The competent authority's mandate and certificate templates;
- Health requirements for animals intended for export.

3.5 Legal Procedures for the Registration of Veterinary Medicinal Products and Vaccines

Please provide:

- Regulations, that define the conditions for the registration, authorization, and market access of veterinary medicinal products and vaccines;
- Criteria for the assessment of quality, safety, and efficacy.

3.6 Legal Framework for Monitoring and Regulating Veterinary Drug Residues and Contaminants

Please provide information on:

- Monitoring programs for residues and contaminants;
- Legal basis for determining maximum permissible limits;
- The laboratory control system and sanctions in cases of non-compliance with legal

3.7 Legal Basis for the Control of Household and Food Waste, Including Waste Originating from International Transport

Please list the regulations, that cover:

- Rules for the management and processing of biological waste;
- Mechanisms for the control of transportation, disposal, and utilization of waste;
- Specific regulations concerning waste originating from international shipments.

3.8 Legislative Requirements for the Use of Food Waste as Animal Feed

Please provide:

- Legal acts regulating the use of food waste of animal or plant origin as animal feed;
- List of prohibited waste materials;
- Relevant state surveillance mechanisms and accreditation requirements.

4. ANIMAL HEALTH SITUATION

4.1. Animal health legislation

a) Indicate the species covered by the definition of "livestock".

b) Give a list of notifiable diseases (WOAH list, others)

c) Give details of legal obligations to notify suspect outbreaks of WOAH listed diseases

d) Give details of any legal requirements for the control and eradication of WOAH listed diseases

e) Give details of any compensation payments made available to farmers etc.

when animals are slaughtered for disease control/eradication purposes.

4.2. Routine animal health controls

a) Describe any routine monitoring programmes for the presence of WOAH listed diseases.
b) Give details of any vaccination programmes in operation in respect of WOAH listed diseases.

a) Describe existing procedures for notifying of outbreaks of former WOAH list A diseases to:
- WOAH
- European Commission

b) If no such procedures currently exist, indicate what action will be taken to ensure notification in the future, and indicate the timetable for its implementation.

c) What action is required of farmers, private veterinarians, etc. who suspect an outbreak of former WOAH list A disease?

d) Give dates and details of the outbreaks of all WOAH listed diseases within the last 5 years.
– in farmed livestock population
– in wild animal population

4.4. Disease outbreaks (former WOAH list A diseases)

a) Provide information of any written guidelines available to the official services for dealing with outbreaks of former WOAH list A diseases.

b) In the event of a former WOAH list A disease outbreak:

b.a) indicate the sampling and testing procedures used to identify and confirm presence of the causative agent
b.b) describe the actions taken to control the disease situation in and around any holdings found to be infected with a former WOAH list A disease (where these vary with the disease concerned, the differences should be clearly signaled).
b.c) indicate the control and/or eradication procedures (e.g. vaccination, stamping out, partial slaughter and etc.) that would be taken

stamping out, partial slaughter and etc.) that would be taken.

b.d) describe the procedures used to confirm that an outbreak has been successfully controlled/eradicated, including any restrictions on restocking.

c) Give details of the presence of any vector populations that might facilitate the spread of former WOAH list A diseases.

d) If former WOAH list A diseases are found in only part of the country, please indicate the reasons (e.g. natural boundaries, intervention by the official services and etc.). Please also indicate details of any artificial internal barriers e.g. game fences etc..

a) Describe the legal rules applicable to the use of vaccination against animal diseases.
b) Give full details of any regular vaccination programmes against WOAH listed diseases.
c) Where vaccination is practiced, give details of any controls over the type (e.g. live, dead), strains, production, use, storage and distribution.

4.6. Pre-export checks

Checks carried out on farms of origin in relation to animal health status.

5. COMPETENT AUTHORITY CONTROL SYSTEMS

5.1. Management structures

a) Give the name, responsibilities and contact details of the Directors of:

– Animal Health Services;

– Public Health Services (food safety);

– Controls on veterinary medicines and medicated feedstuffs

– Laboratory Services

b) Describe the structure of the above services, and provide an organigramme of each service;
c) Describe the procedures for co-ordination and co-operation between the structural units and regional/local authorites;
d) Indicate to whom the Directors (the Heads) report, and to which Ministries they are subordinate.

5.2. Independence of the competent authority

a) Describe the procedures that are in place to ensure the independence of the above authority.
b) What links exist between the official authorities and private or/and governmental bodies?
c) Please indicate what legislative and enforcement mechanisms exist for the implementation of official/state control.

5.3. Resources

The following information should be given separately for the central and for its

a) Financial support

a.a) Indicate the budget allocated for:

- the implementation of routine animal health controls;
- any special health programmes;
- dealing with animal health emergencies.

a.b) Indicate the proportion of the budget provided by government, and that provided by other sources (the status of any other sources should be clearly indicated).

b) Personnel

Complete the following tables.

	Permanent staff					
	Veterinary staff		**Administrative staff**		**Technical staff***	
	Filled posts	Vacant posts	Filled posts	Vacant posts	Filled posts	Vacant posts
Central Office						
Regional Office						
Local Office						
Border controls						
Laboratory service						
Central laboratory						
Regional laboratories						

*Staff employed as animal or public health auxiliaries, acting in support of veterinary staff in the

performance of technical duties

Contract and temporary staff						
	Veterinary staff		Administrative staff		Technical staff*	
	Filled posts	Vacant posts	Filled posts	Vacant posts	Filled posts	Vacant posts
Central Office						

Regional Office						
Local Office						
Border controls						
* Staff employed as animal or public health auxiliaries, acting in support of veterinary staff in the performance of technical duties						

c) Equipment

Indicate the type and quantity of equipment (e.g. vehicles, radios, disease control equipment, disinfectant sprays, humane slaughtering equipment, protective clothing etc.) available at regional and local offices for the performance of routine and emergency veterinary controls.

5.4. Personnel

a) Clearly describe the rules that apply to the private veterinarians and auxiliary staff in the performance of their official duties

b) Are the official duties of private veterinarians and auxiliaries defined by legislation?

c) What rules are in place to ensure the independence of private veterinarians and auxiliaries?

5.5. Recruitment & training

a) Describe the recruitment procedures for veterinary and technical staff;

b) Describe the minimum qualifications (and years of experience, where appropriate) required for veterinary and technical staff.

c) Give details of routine or special training programmes available for newly recruited and established veterinary and technical staff.

d) Give details of the arrangements and organizational mechanisms for continued professional development of veterinary and technical staff.

5.6. Legal/Enforcement powers

a) Indicate the enforcement powers and sanctions available in the event of non-compliance with national legislation. It should be specified which branch(es) of the official services has/have the power to initiate and carry out legal proceeding

b) Provide details of all administrative violations in the veterinary and food safety sectors, indicating the nature of each violation, over the last three years.

5.7. Prioritisation of controls (regular programmes)

a) Describe any formal, written, system for the identification and prioritization of veterinary and food safety controls operated by the official services.
b) Indicate whether regular reviews are undertaken of the prioritization systems. Details of the frequency and nature of these reviews should be provided.

5.8. Documentation of official/state controls (regular programmes)

a) Provide details of written official/state control programmes implemented by the central office and regional authorities.
b) Provide examples of the documented results of these programmes, and of the action taken in response to these results.
c) Provide details of any internal or external audit system designed over the past 3 years to monitor the operation of these control programmes.

5.9. Laboratory service

a) Indicate the names, addresses, accreditation status (including the applicable standard), and legal ownership (official/private) of the laboratories involved in official/state control activities in the fields of veterinary and food safety;
b) Describe the management structure of the laboratory service, and its relationship to the central veterinary services;
c) Describe any links with international or EU reference laboratories. This should include documentary evidences of participation in proficiency tests (PT), laboratory comparison tests (Ring Tests) and exchanges programmes of officials.

5.10. Import controls

a) Describe the control procedures during the import and transit of live animals and animal products;
b) Describe the types and frequency of inspections of live animals and animal products upon import into the country and/or at their final destination;
c) Specify the status and qualifications of the officials responsible for import control at the border inspection points;

d) Describe the legally prescribed and practically implemented actions taken when illegal imports are detected.

5.11. Animal disease notification & control systems

a) Indicate which WOAH listed diseases are the subject of official/ state controls;

b) Indicate the legal requirements for the notification of suspicion and/or outbreaks of the above diseases;

c) Give details of any routine surveillance programmes for the above diseases;

d) Give details of any documented programmes to respond to outbreaks of former WOAH list A diseases.

5.12. Chemical food safety control procedures/programmes

a) Indicate the legislative requirements that define chemical contaminants in food, maximum residue levels (MRLs), state control procedures, sampling methods, and etc.;
b) Describe the procedures in place for co-operation/co-ordination between the competent and responsible authorities when a food - or feed-borne disease by a chemical risk is identified in either the human or animal population;
c) Give details of any documented programmes to respond to food-borne diseases by a chemical risk;
d) if applicable, describe the system in place for the recording of food-borne diseases by a chemical risk.

5.13. Official/state controls of microbiological criteria for food safety

a) Describe the official/state control programs implemented within the framework of food safety control, aimed at the detection of zoonotic agents in animals and foodstuffs

b) Give details of national legislation covering:

b.a) obligation to notify suspect/confirmed cases in foodstuffs, feed and animals;
b.b) actions required of farmers, private veterinarians and etc.
b.c) actions required of competent authorities

c) Give results of recording systems for microbiological criterias (food-borne zoonotic) cases in feed, animals and foodstuffs in the last 3 years;
d) Give details of any documented contingency plans, and the procedures in place, for the investigation and control of food-borne zoonotic outbreaks (2 or more

e) Give details of routine and emergency consumer awareness campaigns.

5.14. Residue controls

Please provide a copy of the national residues monitoring programme.

5.15. Controls on the use and distribution of veterinary drugs

a) Is the sale, or use in any animal species, of stilbenes or substances having a thyrostatic action permitted?
b) Which veterinary drugs are banned for use in food producing animals (including equidae)? Is the sale or administration to farm animals of substances having an oestrogenic, androgenic, gestagenic action or of beta agonists permitted? If so, under what conditions?
c) Which veterinary medicines are „prescription only medicines "?
d) Where the use of Hormone Growth Promoters is permitted, describe any system in place to identify animals produced without their use;
e) Describe the controls on the production and distribution of medicated feedstuffs.
f) Provide a list (vademecum) of all registered authorised veterinary drugs and premixes for medicated feedingstuffs with the name of the veterinary drug, active substance, type of treatment (oral, injection, etc), the withdrawal period and which species are concerned.

6. ANIMAL IDENTIFICATION

a) Describe the system for the identification of all classes of farm animals (cattle, sheep, goats, pigs and etc.). Any exemptions from this system should be clearly indicated. Also, information on recording systems for the identification of animals and registrations of farms should be given;
b) Indicate any special rules for identification of pedigree animals
c) Describe the official controls and records maintained to monitor the operation of the animal identification systems
d) Indicate how the system allows traceback of animals and carcases to their farms of origin

of origin.

7. MOVEMENT CONTROLS

a) What controls exist over the movement of animals and animal products between regions of different health status?
b) Indicate if there is any official system for the authorisation of animal movements;
c) Give details of any requirements for the recording of animal movements (either by farmers, market authorities or the official services).
d) What additional controls are applied to animals with officially recognized

e) What additional controls are applied to animals despatched from farms which are not officially recognised to be free of specific diseases?
f) Describe the system for the updating and checking of movement record registers;
g) Describe the system for recording animal movements into and out of markets, and the procedures in place to avoid contact between animals of different health status;
h) Give details of any systems for the registration and authorisation of livestock vehicles and hauliers;
i) What records of animal movements are hauliers required to maintain?

8. CERTIFICATION

a) Describe the certification system and the procedures for controlling this system;
b) Provide a model of the certificate(s) required for export;
c) Describe the procedures for completing certificates;
d) Indicate who is responsible for signing the certificates;
e) Describe the procedures for the cancellation or correction of signed certificates;
f) Describe the controls over the movement of consignments within the country before final export to the Georgia.

9. STATE CONTROL OF IMPORTS

a) Describe the general controls over the import of live animals and products of animal origin, including:

- Relevant legislation
- Authorized (registered) countries and processing establishments
- Issue of import permits

- Quarantine requirements
- Animal and public health guarantees
- Certification
- Pre- and post-import testing requirements and etc.

b) Describe any controls on the import of animals having been treated with growth promoters;
c) Describe the type and frequency of checks carried out on imports of live animals and animal products at the point of entry into the country and/or their final destination;
d) Indicate the status and responsibility of the officials in charge of

e) Describe the actions available under legislation, and actually taken, when an illegal import is detected.
f) Give details of any guidance given to officials, and the outcome of checks undertaken.
g) Describe the procedures for controls undertaken over animals and animal products, that are:
    - entering the country;
    - or transiting the country.

10. LABORATORY OPERATIONS

a) What procedures exist for the official accreditation of laboratories?
b) Give details of the financial resources available to the official laboratory network;
c) Give details of the type of tests undertaken by the laboratories in respect of the diagnosis and routine monitoring for former WOAH list A diseases;
d) Is live virus handled in respect of former WOAH list A diseases? If so, what precautions are in place to avoid accidental escape?
e) Give details of any ring tests organised and operated within the laboratory network, and/or with laboratories in other countries or international reference laboratories. What procedures are in place in the event of unsatisfactory results from these tests?
f) Give details of internal quality management systems, e.g. Good Laboratory Practice, ISO and etc. that exist in, or planned for, the laboratory system;
g) What procedures are in place for maintenance of equipment and replacement of reagents?
h) Describe qualifications of, and training programmes for, laboratory staff.

11. FOOFD-BORN ZOONOSES AND FOOD POISONING CONTROLS

a) Describe the existing programmes for the control and/or monitoring of food- borne zoonoses and food poisoning organisms;
b) Give details of national legislation covering:
  b.a) obligation to notify suspect/confirmed outbreaks
  b.b) action required of farmers, private veterinarians, etc.
  b.c) action required of official services
c) Give results of recording systems for outbreaks of zoonoses and food poisoning in the last 2 years:

d) Describe any system in place for the rapid identification and notification of outbreaks of zoonoses and food poisoning;
e) Give details of any documented contingency plans, and the procedures in place, for the investigation and control of outbreaks of zoonoses and food poisoning in animal and human populations;
f) Give details of routine and emergency consumer awareness campaigns.

12. FOOD SAFETY STANDARDS

NB. The following questions should be answered in relation to the sector(s) for which approval to export to the Georgia is being sought (if applicable).

12.1. Production details

The following information for each individual food processing/producer establishment, which is to be proposed for approval/authorization for the Georgian market should be provided:

- Approval number;
- Trading name;
- Full address (actual addresses);
- Identification date of the official veterinarian in charge of the establishment (name, surname);
- Type and volume of all products produced or processed at the establishment within a 24-hour period;
- Type and volume of products intended for export to the Georgia;
- Confirmation by the official service of compliance with Georgian standards.

12.2. General food hygiene requirements for all types of establishments (Good Manufacturing Practice (GMP) and Good Hygiene Practice (GHP))

a) Indicate the national food safety legislation that that corresponds to or is equivalent to the

a) Indicate the national food safety legislation that that corresponds to or is equivalent to the Georgian food safety legislation;
b) Give details of official/state control programmes, including methodology for the prioritization, procedures, internal audit systems and documentation of these programmes, as well as their results;
c) Indicate the frequency and nature of official/state controls over the operation of producer/processing establishments;
d) Describe the legal requirements/procedures for the granting, suspension and withdrawal of approval for producer/processing and storage establishments;
e) Indicate the legal requirements/procedures for the monitoring of layout and structural conditions in establishments;
f) Describe the legal requirements/procedures for the controls over the use of health marks.

g) Describe the legal requirements/procedures for the controls over the use of health (veterinary) certificates;
h) Describe the legislative requirements/procedures on the basis of which the health control of the establishment personnel is carried out;
i) Give details of the procedures in place to ensure traceability (back to farm level) of products of animal origin or animal products intended for human consumption;
j) Indicate the legislative requirements for water quality and safety;
k) Give details of legal requirements for internal control systems for food safety production as defined by Georgian legislation (including HACCP). This should include the role of the competent authorities in the development and control of these systems;
l) Provide copies of any official guidelines and/or instructions on:
    - water testing programmes;
    - cleansing and disinfection of establishments;
    - pest control programmes;
m) Provide legislative requirements that ensure competent authorities have access to food business records;
n) What action are business operators required to take if a serious threat to animal or/and consumer health is identified? What is the role of the official authority in such cases?
o) What opportunities exist for enhancing the knowledge of food business operators?
p) Describe the legislative requirements that mandate food business operators to organize training for their personnel.

12.3. Farmed game and rabbit meat production

a) Indicate the national food safety legislation that that corresponds to or is equivalent to the Georgian food safety legislation;
b) Provide details of any official programme of on-farm checks of suppliers to establishments exporting to the Georgia;
c) Describe the operation of any animal health checks undertaken at farm level on animals intended for slaughter;
d) Give details of the ante and post mortem inspections undertaken by the official/ state authority, and of any records of the results of these inspections;
e) Describe the procedures for the identification, isolation and disposal of detained and unfit material;
f) Give details of the measures in place to protect the welfare of animals at slaughter.

g) Describe the official/state controls in place over hygienic standards of operation in processing establishment;
h) Indicate the procedures by which health marking and certification are carried out;
i) What checks are undertaken to monitor temperature controls of storage and work rooms, and meat during storage and handling?
j) Where appropriate (pig, farmed "wild boar" and horse meat), give details of official checks, or temperature controls, undertaken in relation to the risks posed by trichinellosis in carcass, including the testing methods authorized for use;
k) What official/state controls exist over the slaughter and processing of casualty or sick animals for human consumption?
l) What procedures will be put in place to ensure adequate separation of Georgia eligible and

12.4. Meat products

a) Specify the national food safety legislation that corresponds to or is equivalent to the Georgian legislation;
b) Indicate if any, derogations from legal requirements are given to particular classes of processors, e.g. low throughput and etc.;
c) Indicate the legal requirements regarding the verification of the origin of raw materials;
d) Indicate the methods of temperature control, what is required for raw materials and temperature sensitive products;
e) Indicate the measures in place to ensure traceability of meat products back to the premises of origin of raw materials
f) Indicate the legislative requirements related to treatment and storage conditions.
g) Indicate microbiological criteria required to test on finished products.